

# TOONSPEAK

Y O U N G P E O P L E ' S T H E A T R E

## **Support Artist – Drama Toonies Barmulloch**

### **Job Information Pack**

#### **About the role**

Drama Toonies Barmulloch is a drama workshop programme offering children aged 5-11 an introduction to theatre and performance through fun and inclusive games and activities. A variety of stimulus such as props, scripts, music and drama activities are used within the programme to strengthen performance skills and develop strong communication skills., as well as encouraging confidence, imagination and play.

The Support Artist will work alongside the Lead Artist to ensure that all participants are safe, nurtured, supported and able to fully engage with creative activity. This involves working closely with vulnerable young people who may have additional needs or present challenging behaviours. They may lead warm up games and activities, work with small groups to develop creative ideas or provide focused support with individuals who are struggling to engage with the activity.

We are also looking to expand our bank of cover artists so applicants who are unsuccessful in their interviews for this specific role may be offered further opportunities within our freelance team.

#### **About Toonspeak**



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BCDC, 54 Quarrywood Road, Glasgow, G21 3ET

0141 552 0234 | [info@toonspeak.co.uk](mailto:info@toonspeak.co.uk) | [www.toonspeak.co.uk](http://www.toonspeak.co.uk)

Toonspeak Young People's Theatre is a company limited by guarantee registered in Scotland, Company No. SC280593 and Charity No. SC022150

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Toonspeak is a youth-led arts organisation working with young people up to the age of 25. Our activities include creative play, drama and theatre workshops, devising and writing, creative careers coaching, and technical theatre production skills.

All of our workshops, activities, and events are provided at no cost to participants, with free transport and food provided where possible in order to meet our commitment to absolute equity of access.

Toonspeak works in areas of multiple deprivation, supporting young people who face additional challenges to realise their potential, becoming leaders and beneficiaries of the arts, as practitioners, participants, and audience members. Our work involves developing relationships with people from a range of backgrounds and cultures, working effectively to recognise and value diversity, and promoting equality of opportunity and inclusion.

We work with high quality artists and socially engaged practitioners who challenge and inspire young people to create their own performances and manage projects.

Toonspeak operates as a charity - our work is made possible by generous contributions from our funders and supporters, and we follow a policy of ethical fundraising.

Our work is youth-led and we have 6 places for young people on our voluntary Board of Directors to ensure that young people are part of the governance of the organisation, and empowered to influence Toonspeak's growth and development.

We aim to expand young people's imaginations to help them reach their full potential, to inspire positive change within communities, and ensure that anyone, regardless of experience, ability or personal circumstances, can take part.

**Our Vision -** To be a positive force for change in the lives of young people



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**Our Mission** - To transform the lives of young people in Glasgow, by creating a nurturing and inspiring environment where they can connect and engage with the arts, allowing them to progress towards their own goals and aspirations

## Our Values

**We will demonstrate that we are living our values by:**

Providing excellent **accessible** and **inclusive high-quality arts** opportunities for young people that enable our young people to **progress**

Adopt a **holistic approach** in our work with young people, **creating friendships** and **empowering them** to make positive choices

Developing our young people as **leaders, who** are authentically involved in strategic decision-making, planning, designing, and implementing our services

Demonstrating **passion, creativity** and **innovation** in all that we do

Maintaining a **vibrant, dynamic,** and **responsive** organisation

Showing that we **care** and **understand** our communities

**Supporting, nurturing,** and **caring** about our young people, staff, and volunteers as best we can

Demonstrating **honesty, transparency,** and **integrity** in all we do

## Job Profile: Support Artist – Drama Toonies Barmulloch



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**Reports to:** Youth Theatre Coordinator

**Fee:** £30/hr

**Session times: Thursdays** 3.30-6pm, Barmulloch Community Development Centre, 54 Quarrywood Road, G31 3ET

Please note you may be required to attend additional meetings, events, performances etc for which you will be paid an additional fee.

**Start date:** Thursday 23<sup>rd</sup> January

**Contract duration:** We contract our freelance artists for term blocks of 10 weeks. This contract may be renewed for further terms, dependent on programme and funding.

## Duties and Responsibilities

- Supporting the delivery of high-quality drama and theatre workshops with young people aged 5-11.
- Contributing to the planning and delivery of artistic and creative workshops that embrace an equality, diversity, inclusion and belonging approach, ensuring appropriateness for age, ability and venue.
- Welcoming and encouraging active engagement from all Toonspeak participants
- Responding to the individual needs and access requirements of all participants, including behavioural needs.
- Liaising with Toonspeak staff across all aspects of the project, including administration, timetabling, reporting, materials and workshop content and development.



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- Completing and submitting relevant reports, including welfare, wellbeing and incident reports as and when required in appropriate circumstances.
- Following guidelines, procedures and policies provided by the company in relation to Child Protection and Safeguarding.
- Complying with equality and diversity policy and practice, health and safety practices and principles and standards
- Contributing to an enthusiastic, positive work climate within the company, modelling behaviour as a champion of the company's vision, mission and values and contributing to organisational development
- Undertaking other appropriate duties as required commensurate with the level and role of the job

### PERSON SPECIFICATION

#### Essential

- Experience of working with children and young people
- Knowledge and understanding of Child Protection and Safeguarding
- Excellent communication skills
- Ability to work independently and on own initiative
- Team player
- Positive approach to work

#### Desirable

- Experience of supporting vulnerable groups



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- Knowledge and experience of socially engaged youth arts sector
- Experience of drama and theatre production

This role involves regulated work with children and as such, the successful applicant will be required to register with the Protection of Vulnerable Groups (PVG) scheme (this will be processed by Toonspeak).

You can find information about our projects and programmes on our website [www.toonspeak.co.uk](http://www.toonspeak.co.uk)

## How to Apply - please send the following:

- A letter of application, **maximum two sides of A4**, demonstrating how you meet the requirements of the role as laid in the job profile, specifically evidencing how you meet the required knowledge, experience, skills and qualities of the person specification.
- Your CV (separate from the application letter) including qualifications, work history and further training, **maximum of two sides of A4**
- The name and contact details of 2 referees. **Please note referees will only be contacted after the interview.**
- Confirmation that you are available for a face-to-face or Teams interview on **Thursday 9<sup>th</sup> January**



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Applications should be sent to: [laura@toonspeak.co.uk](mailto:laura@toonspeak.co.uk) and marked **Recruitment – Support Artist - Drama Toonies Barmulloch**

Deadline for applications: **Sunday 5<sup>th</sup> January**

Interviews: **Thursday 9<sup>th</sup> January**

Candidates invited to interview will be informed by close of business on – **Monday 6<sup>th</sup> January**

If you would like to discuss any aspect of this role or require support with your application, please contact the Youth Theatre Coordinator at [laura@toonspeak.co.uk](mailto:laura@toonspeak.co.uk). Please note our offices will be closed for the festive period between 20<sup>th</sup> December and 6<sup>th</sup> January. During this time, the above email will be checked twice a week so please understand there may be a delay in getting to you.

We do not encourage contact from recruitment agencies in respect of this job role.

Toonspeak is committed to and promotes equal opportunities, actively encourage and value diversity. We are committed to creating a diverse environment and all qualified applicants will receive consideration for employment without regard to race, colour, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age or educational background. We value diversity of thought, background, culture and perspective.



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